



Annual Executive Committee Letter of Agreement

I, _____, agree to serve as a voting member of the Executive Committee of the Haddon Heights Business & Professional Association (HHBPA). I understand that my term will end on the date of our 2015 Annual Meeting (WED, June 10, 2015), and I understand that I might be eligible to serve consecutive terms on this committee.

During the next twelve (12) months of my tenure as an Executive Committee member, I agree to:

1. Protect and steward the mission of HHBPA and abide by all Bylaws;
2. Review current job descriptions of Executive Committee members to ensure compliance with my responsibilities and expected accomplishments;
3. Serve as an active member of at least one committee or task force;
4. Read and prepare all necessary materials in advance of all meetings;
5. Attend all meetings of the Executive Committee and assigned committees, unless excused;
6. Make an annual financial and/or time contribution of personal significance to the organization;
7. Support HHBPA development by participating in the strategic planning process and by identifying potential new committee members;
8. Play an active role in fundraising for the organization.

While I am committed to fulfilling my commitment to this organization, I also agree to give appropriate notice of resignation to the President or Secretary should circumstances prevent me from doing so.

Name: _____

Position: _____

Signature: _____

Date: _____

The purpose and objects of the Haddon Heights Business & Professional Association are to advocate and advance the welfare of the Businesses and Professional Associations in the Borough of Haddon Heights in all public matters through whatever means necessary; and to advance and safeguard the interests of the Members.